

Overall Acquisition Strategy(per EFAR) Response: Rejected IAW EFAR -LRD-Could this be better in D/L/C Processes?

Scope

- This process covers the review of all upcoming contracting activities through acquisition planning **Overall Acquisition Strategy Board (OASB)**. **As clarifying information this is the step 2 of the 3 step acquisition process (Project Delivery Acquisition Strategy, Overall Acquisition Strategy, Regional Advanced Acquisition Strategy) Response: Reworded see master document**

Policy

EFARS 7-1[<http://www.hq.usace.army.mil/cepr/efars/part07.pdf>]

ER 5-1-11[<http://www.usace.army.mil/inet/usace-docs/eng-regs/er5-1-11/entire.pdf>]

Responsibility

The Chief of Contracting Division is responsible for:

- Establishing and **chair an Overall Acquisition Strategy Board (OASB)**.**Response: Rejected master document reworded IAW EFAR**
- Publishing results of the **OASB Response: Rejected IAW EFAR** meetings.
- **Notifying the Project Manager (PM) of any changes to the acquisition plan, to ensure that other project commitments will not be compromised and providing any project specific recommendations.****Response: Accepted**

The **Overall Acquisition Strategy Board (OASB) Response: Rejected IAW EFAR:** is responsible for:

- Reviewing goals for meeting targets set at MSCs, such as Small Business. **Response: Accepted, Master document reworded**

The Project Manager (PM) is responsible for:

- Overall project coordination **in connection with acquisition changes** **Response: Accepted Reworded see master document**

Response: Reworded see master document need to emphasize customer involvement.

- POC interaction with the **Overall Acquisition Strategy Board (OASB). Response: Rejected IAW new EFAR:**

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The Procuring Contracting Officer is responsible for:Response:

Distribution

- **Overall Acquisition Strategy Board (OASB). Response: Rejected IAW EFAR**

Chief of Contracting Division*

Commander*

Contracting Division*

Project Manager (PM)*

Ownership

The BP/P2 Program Office is responsible for ensuring that this document is necessary, that it reflects actual practice, and that it supports corporate policy.

System References

PMP Development[PROC1012]

PMP/PgMP Content[REF1018].

Project Delivery Acquisition Strategy[PROC1020]

Project Execution and Control[PROC1017]

Regional Advanced Acquisition Strategy[PROC1025]

Activity Preface

This process is performed at least annually, **at a minimum meetings should be held in sufficient time for approval of the AAP by 1 Oct and at the times deemed most appropriate such as when major new projects are identified. Response: Rejected IAW July 99 Chief's Procurement Objectives letter See step 2.** This does not preclude Districts from holding meetings as often as needed, such as a request from a PDT member or a change in overall Command Acquisition Strategy (major new projects identified).

Acquisition planning is the strategy by which the procurement decisions are coordinated and integrated to manage the execution of projects using data from P2 entered during the Project Delivery Acquisition Strategy[PROC1020]. This review will provide a flexible and effective look at contract needs, such as **market research, Response: Accepted** types, methods, capacity, customer preferences, and the ability of small business firms to compete for contracts. This review will identify the optimal procurement method. This review informs the Project Delivery Team (PDT) and involved organizations, including the customer, of challenges prior to contract solicitations. The Advanced Acquisition Planning Board (AAPB) should look at overall results – trends, needs, etc. This process covers the Current Fiscal Year (CFY), Budget Year (BY), and Budget Year+1 (BY+1). This process is to provide data to the Regional Advanced Acquisition Strategy[PROC1025], initiated for use by the Regional Business Centers via the RMB. **Note: Add Project and Command Workload Analysis and Resource Leveling Response: Rejected will add to regional process.**

At the end of this process, if you have an approved PMP, you will go to Project Execution and Control[PROC1017]; if not, you will return to PMP Development[PROC1012].

Contracting Division

1. Activate Advanced Acquisition Planning Board.
2. Convene meetings of the AAPB.

At a minimum s meetings should be held in sufficient time for approval of the AAP by 1 Oct Response: Rejected IAW July 99 HQ guidance letter

3. Chair each meeting. **Response: Accepted**

Contracting Division/Project Manager (PM) Response: Rejected **Oracle Tutor does not support this function**

4. Verify Advanced Acquisition Plan (AAP).

The Advanced Acquisition Plan (AAP) will periodically be revised as program or project changes become known (e.g., project design is deferred to an outyear or cancelled, current working estimate (CWE) becomes critical vs. programmed amount (PA), project is not authorized or funded for construction, etc.)

The Advanced Acquisition Planning Worksheets must be completed prior to biannual meetings of the AAPB. (These are under development)

Advanced Acquisition Planning Board (AAPB)

5. Utilize AAP reports from P2 to evaluate projects' conformity with SBA 8(a), Hub Zone Set-Aside, or other set-aside small business program.

Inform PM of strategies. Note: when publish minutes? Response: Per Local SOP

If change in recommended project acquisition strategy, goto task #7. Otherwise, goto task #6.

6. Prepare & forward project report for CFY, BY, & BY+1 to appropriate Commander and RMB.

Refer to Regional Advanced Acquisition Strategy[PROC1025].

Goto task #1.

Project Manager (PM)

7. Inform **PDT** of recommended acquisition **strategies**. **Response: Reworded See master document**
8. Solicit comments from **PDT**. **Response: Reworded See master document**

The customer should be involved from the beginning as a member of the PDT.

9. **Address** any **PDT** **Response: Accepted but Master Document reworded** concerns, and report to AAPB.

Advise Commander of unresolved Customer concerns. Response: Rejected Logic reviewed and determined to be correct

If concerns exist, goto task #10. Otherwise, goto task #14.

Advanced Acquisition Planning Board (AAPB)

10. Review **PDT Response: Reworded see master document** concerns.

If concur with customer concerns, goto task #13. Otherwise, goto task #11.

11.

Corporate Board/PRB Response: Rejected, covered in activity preface Logic determined to be correct

If the AAPB is involved in method of work, this section needs to be added.

12. Determine if other alternatives are available to resolve concerns.

The DPM is responsible for communicating and documenting the PRB decisions to the district.

If customer concerns are resolved, end of activity. Otherwise, goto task #13

Commander

12. **Address unresolved** customer contracting issues. **Response: Accepted Reworded see master document**

Agree with customer concerns, disagree with customer concerns, or refer back to PM for further detail/information.

Procuring Contracting Officer Response: Reworded see master document

13. Document and approve changes to **individual Response: Accepted** project acquisition strategies.

If **PCO Response: Reworded see master document** decides to change project acquisition strategy, goto task #14. Otherwise, goto task #1.

14. Notify PDT of acquisition decision.

Project Manager (PM)

If approved PMP, goto task #15. Otherwise goto task #16.

Once a PMP is approved, the project has moved from the Project Planning Phase to the Project Execution & Control Phase.

15. Refer to Project Execution and Control.

End of activity.

Goto Project Execution and Control/PROC1017/.

16. Refer to PMP Development.

end of activity.

Goto PMP Development/PROC1012/.

End of activity.

